Christian Learning Center
At First Baptist Church
1717 4th Avenue
PO Box 1264
Canyon, TX 79015

(806)655-3246
clc@christianlearningcenter-canyon.com

Employment Application

Name:_____ Date:_____

Address_____
Street City State Zip

Phone:_____ Email:_____

Position Desired:_____ Date Available to Start:_____

Are you seeking part-time or full-time employment?_____

Are you interested in being a substitute teacher?_____

Education:

	Name & Address of School	Course of Study	No. Years Attended	Degree/ Diploma
High School				
Professional Certificate				
Undergraduate College/University				
Graduate/Professional Degree				
Other				

Work Experience:

Please list your prior work experience starting with your most recent place of employment. Please include up to three.

Employer Name:			**General Job Responsibilities:**
Address:			
Telephone Number:			
Position Held:	Dates of Employment:	Pay Rate:	
Reason for Leaving:			
May we contact this employer: Yes/No			

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Address:			
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Position Held:	Dates of Employment:	Pay Rate:	
Reason for Leaving:			
May we contact this employer: Yes/No			

You must attach to this application a copy of the Diploma/Certificate from your highest level of education achieved. Please also attach official copies of your undergraduate/graduate transcripts if applicable.

List any church-related work or volunteer experience, paid or unpaid, you have provided since you were 17 years of age. Include church name, location, dates, and type of service:

_____

_____

_____

Please list any experience or special training you have had that you feel qualifies you for the position for which you are applying:

_____

_____

_____

Please answer the following questions with yes or no:

1. Are you at least 18 years of age?_____ Can you provide proof of your age if required?_____
2. Are you at least 21 years of age?_____ If so, would you be able to drive to transport children?_____
3. Are you a U.S. citizen or have appropriate documentation to show you are eligible to work in the U.S.?_____
4. Are you available to work any time Monday-Friday as scheduled between the hours of 7:00 AM and 6:15 PM?____ _
   If No, please indicate the times you are available to work._____
5. Are you Pediatric and Adult CPR/First Aid certified?_____

6. To your knowledge, are you related to any child currently enrolled in this program?_____
   If Yes, please list the child's name and your relationship:_____
7. To your knowledge, are you related to any person employed by the Christian Learning Center or First Baptist Church?_____ If yes, please explain:_____
8. Have you ever been convicted of or have an indicated report of any crime against a child?_____
9. Have you ever been convicted of any crime or have pending criminal actions against you?_____
   If Yes, please explain:_____
   _____
10. Would be willing to submit a criminal background check and FBI fingerprinting?_____
11. Do you consider yourself a positive, Christian role model for children? _____
12. Are you comfortable with and willing to teach Bible, prayer, and Biblical truths and principles to children?_____
13. Are you a member of First Baptist Church of Canyon?_____

Please answer the following questions briefly but succinctly in the space allotted: You may be asked to expand on your answers in a personal interview.

Do you have any physical disabilities that would hinder you from lifting a small child? If yes, please explain._____
_____
_____

Are there any reasons, including physical or mental health, that might hinder you from effectively working with children or infants that might cause a child potential harm?_____
_____

What are your reasons for seeking a position in early childhood education?
_____
_____
_____

When you walk past a classroom you notice a respected veteran teacher handling a child roughly, pulling the child's arm and sitting the child harshly into a seat, and speaking with an inappropriate tone and attitude. You are the only witness to this incident, what would you do?
_____
_____
_____
_____

A child in your classroom has been bitten. The mother of the child is furious and demands to know who bit her child and even goes as far as to threaten legal action if the identity of the child who bit her child is not disclosed immediately. How would you handle this parent?
_____
_____
_____

If you had a two year old class in which everyone was having a melt-down, what would you do?
_____
_____

_____

_____

If you had a three year old who told you "no" when you told them to do something, what would do?

_____

_____

_____

_____

Personal/Professional References: Do not include family or past supervisors.

Name	Phone Number	Relationship to you	Profession

APPLICANT'S STATEMENT:

I certify that the answers and information given herein are true, correct, and complete. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in termination regardless of when the information is discovered to be false or misleading.

_____ _____

Printed Name Date

_____

Signature

OFFICE USE ONLY:

Received by:_____ Date:_____

Interview Scheduled: Date:_____ Time:_____